

**ARCHITECT SECTION**  
**Examining Board of Architects, Landscape Architects, Professional Engineers,**  
**Designers and Land Surveyors**  
**MINUTES**  
**MADISON, WISCONSIN**  
**WEDNESDAY, MARCH 8, 2000**

**PRESENT:** Roger Roslansky and Dennis Cerreta; Lisa Stark by telephone

**EXCUSED:** Karen Sathoff and Bruce Carlson

**STAFF PRESENT:** Alfred Hall and Jan Neitzel; Wayne Austin, Section Legal Counsel, attended a portion of the meeting

**GUESTS:** William Babcock-AIA Wisconsin

**CALL TO ORDER**

The meeting was called to order at 9:30 a.m. by Roger Roslansky, Chair. A quorum of 3 members was present.

**AGENDA**

**MOTION:** Dennis Cerreta moved, seconded by Lisa Stark, to adopt the agenda as published. Motion carried unanimously.

**MINUTES (2/2/00)**

A clarification was made in the 2/2/00 minutes under the section “such other items as authorized by law.” The April 12, 2000, meeting is the AE Joint Board Rules Committee.

**MOTION:** Lisa Stark moved, seconded by Dennis Cerreta, to approve the minutes as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Secretary Cummings’ Report**

- **Introduction of Deputy Secretary William Conway**

Secretary Cummings introduced the new Deputy Secretary, Bill Conway.

- **Role of a Person on the Governing Body of a Regulatory Entity – Resource Briefs, Smith, 99-4**

Secretary Cummings stated that the resource brief entitled “Role of a Person on a Governing Entity” will be included in the next new board member workshop.

## **Bureau Director's Report**

- **Architect Section Roster January 2000**

Roger Roslansky reported that his e-mail address has changed.

- **Meeting Dates 2000**

Roger Roslansky reported he will not be at the November 8-9, 2000, Joint Board meetings.

Lisa Stark reported she may not be able to serve after April 5, 2000, and will provide written notice as soon as possible.

- **Regulatory Digest March 2000**

An article will be written in the next Regulatory Digest announcing Bruce Carlson as Secretary and Karen Sathoff as Vice-Chair.

## **TO-PASS FOLDER**

Information was circulated in the To-Pass Folder and duly noted.

## **LEGISLATIVE UPDATE**

Alfred Hall will have information at the April Joint Board meeting relating to legislation.

## **ADMINISTRATIVE RULES UPDATE**

### **Intern Architects, 9/13/99, Austin**

The Section discussed the use of the word “architect,” specifically the use of “architect” in conjunction with the word “intern,” and will discuss the possibility of a rule change to broaden the use of “architect” in the future.

The Section agreed to wait for the NCARB task force report before making a decision on broadening the use of the word “architect.”

**MOTION:** Lisa Stark moved, seconded by Dennis Cerreta, to discuss the use of the word “intern architect” at the May 10, 2000, meeting. Motion carried unanimously.

## **NCARB**

### **Mid-Central States Conference, March 2000, Annapolis MD**

The Section discussed attendance at the NCARB Mid-Central States Conference, March 2000, in Annapolis, Maryland.

**MOTION:** Lisa Stark moved, seconded by Dennis Cerrata, to have Roger Roslansky attend the NCARB Mid-Central States Conference, March 2000, in Annapolis, Maryland. Motion carried unanimously.

Roger Roslansky will also attend the National meeting in Chicago, IL.

**MOTION:** Dennis Cerrata moved, seconded by Lisa Stark, to have Roger Roslansky attend the NCARB National Conference. Motion carried unanimously.

### **EXAMINATION ISSUES**

#### **Reference Guide for Auditing A Credentialing Examination Program, 99-1, Showers**

The Section received a copy of the resource brief entitled "Reference Guide for Auditing A Credentialing Examination Program." Noted.

### **SECTION MEMBER ACTIVITY**

#### **Screening Panel**

Roger Roslansky appointed Karen Sathoff as a screening panel member, beginning June 2000.

### **PRACTICE ISSUES**

None.

### **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

#### **IDP Workshop at (AIA) Convention**

The Section discussed the IDP workshop

Roger Roslansky appointed Dennis Cerreta as the IDP Workshop representative.

Alfred Hall will advise NCARB that Dennis Cerreta is the IDP Workshop representative.

### **NEW BUSINESS**

Lisa Stark requested that the Section discuss adding another professional member to the Section to help with the professional duties required of the Section members. The Section will discuss adding another professional member at the May10, 2000, meeting.

Bill Babcock, AIA, submitted a copy of the IAEL newsletter relating to electronic seals and signatures.

Mr. Babcock reported the AIA did not support the proposal requiring a degree for licensure. The AIA supports the legislation introduced by the Architect Section to adjust education and experience requirements for licensure.

### **RECESS TO CLOSED SESSION**

**MOTION:** Lisa Stark moved, seconded by Dennis Cerreta, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b), and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by this Section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, deliberations on stipulations that may be signed after

printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote: Lisa Stark-yes; Dennis Cerreta-yes; Roger Roslansky-yes.

Open Session recessed at 11:07 a.m.

The Section received a copy of the Division of Enforcement Case Status Report.

The Board deliberated on a case closing.

#### **RECONVENE IN OPEN SESSION**

**MOTION:** Lisa Stark moved, seconded by Dennis Cerreta, to reconvene in Open Session at 11:15 a.m. Motion carried unanimously.

#### **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

##### **CASE CLOSING**

98 ARC 006	Alfredo Espinoza	No violation
98 ARC 006	Aztalan Architect, Inc.	No violation

##### **ADJOURNMENT**

By consensus, the meeting was adjourned at 11:16 a.m.

Future Meeting: May 10, 2000